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FM HQ USEUCOM VAIHINGEN GE//ECJ4-ID  
TO RUERAIX/DIRSATFA FT MONROE VA//ATFA-R//  
AIG 995  
INFO RUFGTCC/HQ USEUCOM VAIHINGEN GE//ECJ4-ID/ECJ5-E/M//  
RUEKJCS/SECDEF WASHINGTON DC//USDP/DSCA-PMD//  
UNCLAS

SUBJ: FY01 USEUCOM SECURITY ASSISTANCE TRAINING MANGAMENT SEMINAR  
(SUSPENSE: 8 SEPTEMBER 2000)  
SUBJ: FY01 USEUCOM SECURITY ASSISTANCE TRAINING MANAGMENT SEMINAR  
(SUSPENSE: 8 SEPTEMBER 2000)

1. HQ USEUCOM ANNUALLY CONDUCTS REGIONAL ORIENTATION COURSES FOR  
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SELECTED MILITARY AND CIVILIAN PERSONNEL WHO HAVE SECURITY ASSISTANCE MANAGEMENT  
RESPONSIBILITIES. WE  
WILL OFFER A TRAINING MANAGEMENT SEMINAR DURING THE PERIOD 28 NOVEMBER - 1 DECEMBER 2000.  
THIS SEMINAR WILL  
PROVIDE AN INTRODUCTION TO HQ USEUCOM AND EMPHASIZE SECURITY ASSISTANCE TRAINING PROGRAM  
(IMET AND FMS)  
MANAGEMENT. SPECIAL ATTENTION IS GIVEN TO USE OF APPROPRIATE TRAINING DIRECTIVES AND  
MANUALS, COURSE  
PROGRAMMING, STUDENT SELECTION AND IN-PROCESSING, IN-COUNTRY ENGLISH LANGUAGE TRAINING,  
AND IMET PROGRAM  
FINANCIAL MANAGEMENT. HANDS ON TRAINING WILL BE CONDUCTED ON THE PERSONAL COMPUTER (PC)  
BASED SECURITY  
ASSISTANCE NETWORK (SAN), WORLDWIDE E-MAIL COMMUNICATIONS, AND THE TRAINING  
MANAGEMENTSYSTEM (TMS). THE  
SEMINAR CULMINATES WITH A COMPREHENSIVE REVIEW OF THE ANNUAL TRAINING PROGRAM MANAGEMENT  
REVIEW (TPMR)  
PROCESS, AND THE ACTIONS WHICH MUST BE TAKEN TO ENSURE ITS SUCCESS. U.S. MILITARY  
DEPARTMENT (MILDEP)  
REPRESENTATIVES (SATFA, NETSAFA, AFSAT, USMC, COAST GUARD, DLIELC, AND DISAM) WILL BE AT  
THE SEMINAR. THIS IS  
AN EXCELLENT OPPORTUNITY FOR NEW IMET AND FMS TRAINING PROG AM MANAGERS TO DISCUSS THEIR  
PROGRAMS WITH  
THESE PERSONNEL.

2. COURSE DESCRIPTION: TRAINING MANAGEMENT SEMINAR (4 DAYS)  
A. COURSE PROVIDES OVERVIEW OF USEUCOM AND SECURITY ASSISTANCE WITH  
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EMPHASIS ON TRAINING MANAGEMENT POLICIES AND PROCEDURES.  
B. THE COURSE WILL ALSO PROVIDE INTRODUCTORY BRIEFINGS ON THE  
THEATER ENGAGEMENT PLAN (TEP) PROCESS, JOINT CONTACT TEAM PROGRAM (JCTP), HQ USEUCOM  
STRATEGY FOR AFRICA,  
JOINT COMBINED EXCHANGE TRAINING (JCET) PROGRAM, MEDICAL EXERCISES AND SUPPORT,  
HUMANITARIAN ASSISTANCE  
PROGRAM, AND THE EXCESS DEFENSE ARTICLES (EDA) PROGRAM.  
C. PREREQUISITES:  
(1). A MINIMUM OF ONE YEAR REMAINING ON CURRENT OVERSEAS TOUR UPON CCOMPLETION OF  
TRAINING.  
(2). MUST BE CURRENTLY SERVING AS AN OFFICER (O5 OR BELOW), NON COMMISSIONED OFFICER  
(NCO), FOREIGN SERVICES  
OFFICER (FSO), U.S. CIVILIAN, OR FOREIGN SERVICES NATIONAL (FSN) DIRECTLY INVOLVED IN  
THE DAY TO DAY MANAGEMENT  
OF SECURITY ASSISTANCE TRAINING (IMET/FMS).

3. REQUEST NOMINATIONS, BY NAME BY 8 SEPTEMBER 2000. FOR THOSE  
REQUESTING MORE THAN ONE QUOTA, PLEASE LIST NOMINEES IN PRIORITIZED ORDER JUSTIFIED BY A  
DESCRIPTION OF THEIR

DUTIES IN SECURITY ASSISTANCE TRAINING. IMPORTANT: INCLUDE PERSONNEL NOT YET ON STATION BUT ARRIVING BEFORE SEMINAR START DATE.

4. FOLLOWING INFORMATION REQUIRED ON ALL NOMINEES.

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- A. NAME, GRADE, SERVICE, SSN;
- B. DATE ARRIVED ON STATION;
- C. PROJECTED TOUR COMPLETION DATE (DEROS);
- D. DUTY TITLE: BRIEF DESCRIPTION OF SA RESPONSIBILITIES;
- E. ATTENDED DISAM (YES/NO).

5. APPROVED ATTENDEES WILL BE NOTIFIED APPROXIMATELY 22 SEPTEMBER2000.

6. HQ USEUCOM POC IS CAPT MALCOLM BLAIR. PHONE: DSN (314) 430-5436; COMMERCIAL 49-711-680-5436, FAX 680-7400. E-MAIL: BLAIRM@EUCOM.MIL. ALTERNATE POC IS MR RICHARD DYER, SAME PHONE NUMBER PREFIXES; LAST FOUR DIGITS ARE 8396. E-MAIL: DYER@EUCOM.MIL OR RDYER@SAN.OSD.MIL